

**STATEMENT OF PROCEEDINGS FOR THE
SPECIAL MEETING OF THE
CITY OF INGLEWOOD OVERSIGHT BOARD**

**CITY OF INGLEWOOD
COUNCIL CHAMBERS
ONE MANCHESTER BOULEVARD
INGLEWOOD, CALIFORNIA 90301**

Tuesday, May 1, 2012

3:00 PM

Present: James T. Butts Jr., Michael Banner, Carolyn M. Hull, Joseph T. Rouzan Jr., Glenston Thompson, Jo An Higden and Margarita Cruz

OPENING CEREMONIES - 3:00 P.M.

Call to Order

Mr. James Butts, Jr., Mayor for the City of Inglewood, called the meeting to order at 3:07 p.m.

Pledge of Allegiance

Mr. James Butts, Jr., Mayor for the City of Inglewood, led the Pledge of Allegiance.

Roll Call

Roll Call was taken by Ivonne Evelyn Umana, Oversight Board Administrative Staff.

ADMINISTRATIVE MATTERS

1. Self introductions of newly appointed Oversight Board members and staff. (12-2081)

Self introductions were made.

2. Election of Chair and Vice-Chair for the Oversight Board. (12-2082)

Ivonne Evelyn Umana, Oversight Board Administrative staff, called for nominations from the Members for Chair.

Member Cruz nominated Member Butts to serve as Chair, seconded by Member Rouzan.

Member Hull nominated Member Michael Banner to serve as Chair.

On motion of Member Cruz, seconded by Member Banner, Member Butts was appointed Chair of the Inglewood Oversight Board.

On motion by Chair Butts, by Common Consent, there being no objection, Member Banner was appointed Vice Chair of the Inglewood Oversight Board.

3. Request the staff to give a brief overview of duties and procedures of the Inglewood Oversight Board. (12-2091)

Member Cruz, gave a brief presentation on the duties and procedures of the Inglewood Oversight Board.

4. Designation of a contact person who shall serve as the point of contact for the State Department of Finance inquiries. (12-2084)

On motion by Chair Butts, by Common Consent, Margarita Cruz, Oversight Board Member, was designated contact person to the State of Department of Finance.

5. Approval of Oversight Board Rules and Procedures. (12-2085)

Oversight member staff distributed the Procedural Rules for Oversight Members based on Robert's Rules of Order (Abridged) and in compliance with the Brown Act and ABX1 26.

On motion by Chair Butts, by Common Consent, there being no objection, the Oversight Board Rules and Procedures were adopted.

6. Establishment of dates, times and location of the regular meetings of the Oversight Board (Continued from meeting of 5-1-12). (12-1968)

On motion by Chair Butts, and by Common Consent, there being no objection the Board scheduled May 10, 2012 and May 17, 2012 at 6:00 p.m., and thereafter the Board will hold regular meetings every 3rd Thursday of every month at 5:00 p.m. in the Council Chambers.

DISCUSSION ITEMS**1. Consideration of ongoing Administrative Budget. (12-2088)**

Member Cruz presented discussion items, to propose a necessary budget for the city of Inglewood Successor Agency, not to compensate loss, but to be separately approved by the Oversight Board. Calculated at the time, \$460K for administrative allowance. Proposals as follows:

- **Cover 10% of City Manager's salary because he will be directly involved**
- **Pay 10% for Administrative secretary. (At this time, all staff was laid off; no secretary. Coverage is needed to have administrative support.)**
- **Include 15% of the salary for the Community Development Director because the direct supervisor is involved.**
- **Provide 100% salary for Member Cruz to continue to provide staff support.**
- **The remaining allowance of \$221K, proposed to allocate funds to have a full-time and two part-time senior real estate specialists to sell off property; preferably individuals with a strong real estate background and knowledgeable about environmental issues with real estate.**

On motion by Chair Butts, by Common Consent, there being no objection, this item is continued to May 10, 2012 for further consideration.

2. Recommendation: Review and approve of the Recognized Obligation Payment Schedule (ROPS) for the period of February 1, 2012 through June 30, 2012. (12-1970)

On motion by Chair Butts, by Common Consent, there being no objection, the Successor Agency Staff was instructed to provide documentation as requested by the Oversight Board and the rationale the consultants utilized to determine the allocation. Also, that staff brings back budget period to June 30, 2012 and a second budget for 12 months for Fiscal Year 2012-13, with comparative costs budget of the last two years, along the allocation and what timeframe.

3. Review of the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2012 through December 31, 2012. (12-1975)

On motion by Chair Butts, by Common Consent, there being no objection, the Successor Agency Staff was instructed to provide documentation as requested by the Oversight Board and the rationale the consultants utilized to determine the allocation. Also, that staff

brings back budget period to June 30, 2012 and a second budget for 12 months for Fiscal Year 2012-13, with comparative costs budget of the last two years, along the allocation and what timeframe.

- 4. Initiate process for retaining Legal Counsel services. (12-1966)**

On motion by Chair Butts, by Common Consent, there being no objection, this item was continued to May 10, 2012 for the Successor Agency to seek retaining legal counsel for the Board.

MISCELLANEOUS

- 1. Matters not on the posted agenda, to be presented and (if requested) referred to staff or placed on the agenda for action at a future meeting of the Board, or matters requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Board subsequent to the posting of the agenda. (12-2089)**

There were no matters presented for a future agenda.

PUBLIC COMMENTS REGARDING OTHER MATTERS

Persons wishing to address the Oversight Board on any other matter not elsewhere considered on this agenda may do so at this time. (12-2090)

There were no public comments.

OVERSIGHT BOARD MEMBER REMARKS

Member Higden commented that an informational workshop with supporting documents should be conducted for Item Nos. 2 and 3 to allow Board Members adequate time to familiarize themselves with the key issues and appropriately place items on the agenda for action. Member Higden suggested that the Successor Agency make a presentation of the two ROPS for discussion and actions.

Member Higden inquired as to the policy on time limits for public comments. Chair Butts responded that time limits will vary from meeting to meeting but time limits could be set between 2 to 3 minutes.

ADJOURNMENT

The Board adjourned the meeting at 4:27 p.m. The next meeting of the Oversight Board will be Thursday, May 10, 2012 at 6:00 p.m.